

JOHAN HOLDINGS BERHAD
 Registration No. 192001000038 (314-K)
 (Incorporated in Malaysia)

ADMINISTRATIVE DETAILS OF THE POSTPONED EXTRAORDINARY GENERAL MEETING (“EGM”)

As a precautionary measure amidst the Covid-19 outbreak, the EGM will be conducted mainly through live streaming and online remote participation using Remote Participation and Voting (“RPV”) Facilities as the safety of our members, Directors, staff and other stakeholders who are deemed to attend the EGM is of paramount importance to us.

RPV Facilities

1. The EGM will be conducted through live streaming and online remote voting. You are encouraged to attend the EGM by using the RPV Facilities. With the RPV Facilities, you may exercise your rights as a shareholder of the Company to participate (including to pose questions to the Board) and vote at the EGM.
2. Shareholders/Proxies/Corporate Representative are strongly advised to participate and vote remotely at the EGM using the RPV Facilities which are available on Tricor Investor & Issuing House Service Sdn Bhd’s (“Tricor”) TIIH Online website at <https://tiih.online>.
3. Proxies or Corporate representative who wish to use the RPV facilities at the EGM, please ensure the duly executed proxy forms or the original certificate of appointment of its corporate representative are to be submitted to Tricor **not later than Monday, 11 May 2020 at 2.30 p.m.**
4. Shareholders/Proxies/Corporate Representative are to read and follow the procedures for the RPV Facilities as summarised below:-

PROCEDURES	ACTION
BEFORE THE DAY OF THE EGM	
(a) Register as a user with TIIH Online	<ul style="list-style-type: none"> • Using your computer, access the website at https://tiih.online. Register as a user under “e-Services”. Refer to the tutorial guide posted on the homepage for assistance. • If you are already a user with TIIH Online, you are not required to register again. You will receive an e-mail to notify you that the remote participation is available for registration at TIIH Online
(b) Submit your request	<ul style="list-style-type: none"> • Registration is open and will continue to be opened until 2.30 p.m., 11 May 2020, Monday. • Login in with your user ID and password and select the corporate event: “(REGISTRATION) JOHAN EGM”. Read and agree to the Terms & Conditions and confirm the Declaration. • Insert the CDS account number and indicate the number of shares. • Submit to register your remote participation. • System will send an e-mail to notify that your registration for remote participation is received and will be verified. • After verification of your registration against the General Meeting ROD as at 5 May 2020, the system will send you an e-mail to approve or reject your registration for remote participation.
ON THE DAY OF THE EGM (Wednesday, 13 May 2020)	
(c) Login to TIIH Online	Login with your user ID and password for remote participation at the EGM at any time from 2.10 p.m. i.e. 20 minutes before the commencement of EGM on Wednesday, 13 May 2020 at 2.30 p.m.

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PROCEDURES	ACTION
ON THE DAY OF THE EGM (Wednesday, 13 May 2020)	
(d) Participate through Live Streaming	<ul style="list-style-type: none">• Select the corporate event: “(LIVE STREAMING MEETING) JOHAN EGM” to engage in the proceedings of the EGM remotely.• If you have any question for the Chairman/ Board, you may use the query box to transmit your question. The Chairman/ Board will try to respond to relevant questions submitted by remote participants during the EGM. If there is time constraint, the responses will be e-mailed to you at the earliest possible, after the meeting.• Take note that the quality of the live streaming is dependent on the bandwidth and stability of the internet connection at the location of the remote participants.
(e) Online Remote Voting	<ul style="list-style-type: none">• Select the corporate event: “(REMOTE VOTING) JOHAN EGM”.• Read and agree to the Terms & Conditions and confirm the Declaration.• Voting session commences from 2.30 p.m., Wednesday, 13 May 2020 until a time when the Chairman announces the completion of the voting session of the EGM.• Select the CDS account that represents your shareholdings.• Indicate your votes for the resolutions that are tabled for voting.• Confirm and submit your votes.
(f) End of remote participation	<ul style="list-style-type: none">• Upon the announcement by the Chairman on the closure of the EGM, the Live Streaming will end.

Records of Depositors (“ROD”)

5. Only a depositor whose name appears on the ROD as at 5 May 2020 shall be entitled to attend the EGM or appoint proxies to attend and/or vote on his/her behalf.

Proxy

6. Since the EGM will be conducted via a virtual meeting, a Shareholder can appoint the Chairman of the meeting as his/her proxy and indicate the voting instruction in the Revised Proxy Form.
7. The Revised Proxy Form can be deposited at the office of Tricor at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8 Jalan Kerinchi, 59200 Kuala Lumpur, Wilayah Persekutuan not later than Monday, 11 May 2020 at 2.30 p.m.

You may also submit the proxy appointment electronically via TIIH Online website at <https://tiih.online> not later than Monday, 11 May 2020 at 2.30 p.m. Please do read and follow the following procedures to submit Proxy Form electronically:

	Procedure	Action
a	Register as a User with TIIH Online	<ul style="list-style-type: none">• Using your computer, please access the website at https://tiih.online. Register as a user under the “e-Services”. Please do refer to the tutorial guide posted on the homepage for assistance.• If you are already a user with TIIH Online, you are not required to register again.

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	Procedure	Action
b	Proceed with submission of e-Proxy Form	<ul style="list-style-type: none">• After the release of the Notice of EGM by the Company, login with your user name (i.e. email address) and password.• Select the corporate event: "Submission of Proxy Form".• Read and agree to the Terms & Conditions and confirm the Declaration.• Insert your CDS account number and indicate the number of shares for your proxy(s) to vote on your behalf.• Appoint your proxy(s) and insert the required details of your proxy(s) or appoint Chairman as your proxy.• Indicate your voting instructions – FOR or AGAINST, otherwise your proxy will decide your vote.• Review and confirm your proxy(s) appointment.• Print e-proxy form for your record.

8. The Proxy Form that has been deposited to the Company prior to Notification of Postponement of the EGM dated 28 April 2020 shall remain valid unless a Revised Proxy Form superseding the previous Proxy Form is deposited to the Company.

Poll Voting

9. The voting on the resolution at the EGM will be conducted by poll. The Company has appointed Tricor Investor & Issuing House Services Sdn Bhd as Poll Administrator to conduct the poll by way of electronic means and Symphony Merchant Sdn Bhd as Scrutineers to verify the poll results. Shareholders can proceed to vote on the resolution before the end of the voting session which will be announced by the Chairman of the meeting and submit your votes any time from the commencement of the EGM at 2.30 p.m. Kindly refer to item (e) of the above Procedures for RPV Facilities for guidance on how to vote remotely from TIIH Online website at <https://tiih.online>. The Scrutineers will verify and announce the poll results followed by the Chairman's declaration whether the resolution is duly passed.

Enquiry

10. If you have any general queries prior to the EGM, please contact the following persons during office hours i.e. from 8.30 a.m. to 5.30 p.m. (Monday to Friday):

Tricor Investor & Issuing House Services Sdn. Bhd.

General/Fax No/Email : +603-27839299 / +603-27839222 / is.enquiry@my.tricorglobal.com
Ms Lee Siew Li : +603-2783 9234 / Siew.Li.Lee@my.tricorglobal.com
En Zulhafri Bin Abdul Rahman : +603-2783 9287 / Zulhafri@my.tricorglobal.com

Johan Holdings Berhad

- 1) Mr Teh Yong Fah, Darren – Group Secretary
E-mail: darrenteh@johanholdings.com.my
- 2) Ms Genie Gan – Assistant Company Secretary
E-mail: geniegan@johanholdings.com.my